**January 11, 2017 PTO Board Meeting**

**Date**: 1/11/17

**Time**: 9:00 am

**Location**: Oak Street Cafe

**Attendees**: PTO Board, OSS parents, Dr. Costa, Mr. Graber

**Agenda**:

**Thank You**

* Karin thanked all the Chairs and volunteers for their help with the Oct-Dec events and shared the Thank You notes we received from the Staff and Students.
* Karin acknowledged the donations of Smart Phones, School Supplies, and Library books.

**AC Update**

* AC Contract has been awarded to Thassian Mechanical for $1.4 million
* 25 self contained systems will be installed that will have Heat, AC, Fresh Air Management, and CO2 monitoring.
* A test run will be done in May with the remainder of the work being done over the summer.

 **Budget Update**

* PTO plans to spend $67k this year, YTD we have spent $28k.
* Karin’s reviewed where the $28k was spent.
* 2017-2018 events that are paid for using PayPal will have an additional charge to cover PayPal fees.

**Board Goals 2016-2017**

* Plan to update the Operating Agreement by the end of the year.
* Continue to collaborate with teachers to see the best way the PTO can support them. Karin and Kathy will meet with all grade level teachers on 1/16. PTO Board now has a teacher liaison, Stephanie Corcoran.
* Broaden channels of communication to parents through e-mail blasts, Face Book, and the PTO website.

**Board Openings** – please let us know if you are interested in joining the Board!!

* VP Communications
* VP of Volunteers
* Secretary
* Treasurer

**BOE Updates** –

* The District is looking for substitute teachers. There will be informational meetings on 1/11 and 2/8 at 10am at the BOE building. College students can apply. Daily rate is $110 with a teaching certificate and $90 without one.
* The BOE replaced the slide on upper playground.
* BOE put in new, brighter lights around the school.

**Upcoming Events**

* Craft Night (1/13) - 91 kids RSVP’d, volunteers needed.
* Movie matinee (1/20) – Will send an email reminder to parents to send in dismissal change form if their child is attending the matinee.
* Sweetheart Dance (2/3) – We need volunteers to bake and to help out at the event. Adults are really needed for the event.
* NJ Devils (3/5) - Will email blast flyer Tuesday, 1/17, and will send flyer through the backpack the week of 1/16. Information will be posted on the PTO website. Seats are in the Party Zone, a private section for OSS. The price is $65 per ticket; includes ticket and a $10 food/beverage voucher. Kids are also invited to play broomball on the ice after the game is over.
* Battle of the Books – Waiting for confirmation on dates and the books need approval. Kim and Dawn ask that they get parental support on potential changes to the teams. They want to ensure no child gets left out.
* Science Fair (3/24) - Theme is “Minds Under Construction”. Save the date flyer will be going out shortly and is available on the PTO website. Many volunteers are needed for this popular event. Sign up on the PTO website!
* Art Expo – Waiting for timeline from Mrs. Tolentino.
* Kindergarten registration - All set for this year. This is Erica’s last year. Volunteers are lined up and ready to take over next year.
* Spring Book Fair- This will be an Usborne book fair. The book fair will coincide with the Spring Teachers’ Conferences. This is a pilot program with Usborne. Volunteer sign ups will be going out soon.

**5th Grade Activities**

* 5th Grade gift is a new OSS sign at the Henry St entrance.
* An additional fund raiser will be held at Chipotle on 4/7.
* There will be a bake sale and raffle at the Science Fair.

**Other**

* Heather Newman designed a mural for the library reading nook and she is ready to get started painting.
* Dr. Costa did a presentation on the Learn to Lead program.
* Discussed improvements the PTO would like to make to the Auditorium.